

IPHA AmeriCorps Member Position Description

Position Focus: Community Health Worker

Host Site Information: Erie Family Health Center: Evanston/Skokie
1285 Hartrey Avenue
Evanston, IL 60202
www.ericfamilyhealth.org

Position Location: SAME AS ABOVE

Primary Responsibilities:

- Host workshops on various health topics to build awareness in the Evanston and Skokie communities and schools
- Coordinate and co-facilitate Patient Support Group Meetings and Cooking Matters workshops
- Assist patients with enrollment in health insurance and prescription assistance programs
- Assist in community events promoting agency services
- Assist with agency volunteer coordination and training
- Increase engagement in site's STI clinic and provide 1:1 education to patients
- Participate in health fairs, awareness, and community partnership or coalition meetings
- Identify patient needs and connect them to resources to address social determinants of health
- Some travel required
- Complete and submit all necessary IPHA AmeriCorps paperwork and reports by pre-determined deadlines.
- Attend all IPHA AmeriCorps trainings including orientation and team trainings.
- Complete all IPHA AmeriCorps required National Days of Service projects.
- Some local and out of town travel required.

IPHA AmeriCorps Position Requirements:

- 18 years of age or older by term of service start date.
- U.S. Citizen, U.S. National or lawful permanent resident.
- Possession of a high school diploma or equivalent or commit to earning one prior to receiving an education award.
- Complete Federal and State criminal background check, Sex Offender Registry check, and DCFS CANTS background check (all provided and coordinated by IPHA AmeriCorps Program)
- Valid Driver's License and proof of insurance; or valid State ID
- Regular and reliable attendance.
- Ability to commit to the full term of service.

Host Site Preferred Qualifications:

- 2 years college coursework in health or human services field. Bachelor's degree preferred.
- Good verbal and written communication skills
- Proficient computer knowledge, skills, and experience (Microsoft Office)
- Teaching or experience presenting in front of large groups a plus
- Cultural competency in working with underserved populations
- Bilingual (Spanish/English), preferred, but not required

Transportation Information:

- Position location is accessible by public transportation.
- Personal vehicle is required to get to position location.
- Personal vehicle must be used for Host Site service activities. Mileage will be reimbursed by Host Site.