

Position Focus: Health Education/Promotion

Host Site Information:

Adams County Health Department
330 Vermont Street
Quincy, IL 62301
www.co.adams.il.us/health

Position Location: Same as Host Site Information Listed Above

Primary Responsibilities:

- Assist in 5210 Get Up and Move Adams County Initiative.
- Assist in community events promoting health department services.
- Assist in All Our Kids (AOK) subcommittee projects and strategic planning.
- Participate in Substance Abuse Coalition programming and meetings.
- Complete and submit all necessary IPHA AmeriCorps paperwork and reports by pre-determined deadlines.
- Attend all IPHA AmeriCorps trainings including orientation and team trainings.
- Complete all IPHA AmeriCorps required National Days of Service projects.
- Some local and out of town travel required.

IPHA AmeriCorps Position Requirements:

- 18 years of age or older by term of service start date.
- U.S. Citizen, U.S. National or lawful permanent resident.
- Possession of a high school diploma or equivalent, or commit to earning one prior to receiving an education award.
- Complete Federal and State criminal background check, Sex Offender Registry check, and DCFS CANTS background check (all provided and coordinated by IPHA AmeriCorps Program)
- Valid Driver's License and proof of insurance; or valid State ID
- Regular and reliable attendance.
- Ability to commit to the 11 month term of service.

Host Site Preferred Qualifications:

- Minimum of 2 years college coursework in health or human services field preferred.
- Good verbal and written communication skills.
- Proficient computer knowledge, skills and experience preferred.
- Teaching or experience presenting to large groups beneficial.

Transportation Information:

- Position location is accessible by public transportation.
- Personal vehicle is required to get to position location and meetings.
- Personal vehicle must be used for Host Site service activities. Mileage will be reimbursed by Host Site.